



# Gardenvale Primary School

## Enrolment Checklist for Parents/Guardians

Student Family Name:.....

Student Given Name:.....

Year to commence at Gardenvale Primary School 20.....Year Level.....

***Please provide the following documents and information***

	YES	NO
<b>Proof of Birth:</b> Please provide a copy of your child's Birth Certificate		
<b>Immunisation Certificate:</b> Please provide a copy of your child's up to date immunisation certificate. (This can be obtained from the Australian Childhood Immunisation Register via Medicare)		
<b>Permission forms:</b> (consent forms, Head Lice, Parent and Internet Code of Conduct)		
<b>Emergency contact details:</b> (on Enrolment form) please provide at least 3 other emergency contact details other than the primary and secondary carer.		
<b>Medical Condition details (if Applicable, on Enrolment form):</b> it is a requirement to inform the school whether your child has a medical condition such as Asthma , Anaphylaxis or any other allergice reactions. An action plan completed by a doctor must be provided to the school.		
<b>Proof of Residential Address:</b> Please provide: Contract of Sale and Rates Notice (if Homeowners) or Agency Lease Agreement and Bond receipt (if property is leased), recent utility bill or connection notice and current driver's licence.  <i>(proof of address not required if you already have a child/children attending GPS)</i>  <i>(If your child resides at more than one address please contact the school to request an Alternative Family enrolment form)</i>		
<b>Enrolment form:</b> completed and signed.		
<b><i>Additional Information: (If applicable)</i></b>		
Family Court Documents		
School Report (for students enrolling into Years 1-6)		
For Non-Australian Born applicants, a copy of student's visa and passport		

**I do not live in-zone but would like my child to attend the school**

*No evidence of address is currently required. Your enrolment will be held on a waitlist. Waitlist applications will be notified of enrolment prospects toward the end of October.*